



Risk Management Policy

Background

U3A Pine Rivers Inc. recognises the need to ensure the minimisation of risk to members, tutors and visitors when undertaking U3A Pine Rivers Inc. related classes or activities. It is important to the benefits and overall enjoyment of classes and activities that potential areas of risk are identified and processes put in place to reduce the possibility of injury or risk to health. There is risk inherent in all activities but it can be mitigated by identifying the risk, predicting the possibility of its occurrence and minimizing its impact.

U3A Pine Rivers Inc. is a volunteer managed organisation. Volunteers are regarded as employees under the Work Health and Safety Act 2011 (QLD) and U3As must abide by the principles of the Act in ensuring that they provide a safe and healthy environment for all members, volunteers and visitors.

Purpose of the Policy

These policy, guidelines and procedures are aimed at providing information to assist all members, tutors and visitors to understand their obligations to participate in U3A Pine Rivers Inc. activities safely, without causing physical or psychological harm to themselves or anyone else.

It is important that the policy is not seen as being a deterrent to enjoyment or participation in U3A Pine Rivers Inc. classes and activities. Rather, the policy is designed to give members, tutors and visitors confidence in the enjoyment of activities knowing that their health and safety is taken seriously.

Policy

U3A Pine Rivers Inc. is committed to providing and maintaining, as far as is reasonably practicable, a safe and healthy environment for all members, tutors and visitors.

All members, tutors and visitors are responsible for ensuring their actions and behaviour does not adversely affect the physical and psychological safety and wellbeing of themselves and others.

All members of the Management Committee will familiarise themselves with their obligations to provide a safe and healthy environment for members, tutors and visitors; understand the nature of the work U3A Pine Rivers Inc. does and stay aware of the risks that members and tutors may face when volunteering for U3A Pine Rivers Inc.

The Management Committee will ensure that members, tutors and visitors are aware of, and have access to, U3A Pine Rivers Inc. policy and relevant guidelines.

The Management Committee will provide relevant training, information and instructions to members, tutors and visitors.

The Management Committee will welcome feedback on safety and health issues and have in place a process to address issues and communicate outcomes.

Members, tutors and visitors will be provided with the same protections as paid workers as far as is reasonably practicable. While U3A Pine Rivers Inc. cannot guarantee that no harm will occur it will do what is reasonably able to be done to ensure the health and safety of tutors and volunteers.

Members, tutors and visitors must take reasonable care of their own health and safety and take reasonable care to ensure that they do not affect the health and safety of others.

Members, tutors and visitors must carry out their tasks in a safe way; follow any reasonable work health and safety instructions given to them; and cooperate with the reasonable policy, guidelines and procedures of U3A Pine Rivers Inc. that relate to work health and safety.