



U3A PINE RIVERS INC.

ABN 68 518 990 950
Inc. No. IA 13638



University of the Third Age

“Learning for Leisure and Pleasure for Seniors”

U3A Pine Rivers – Privacy Statement – v1.0

Scope

The Privacy Statement applies to all members, committee members, volunteers and employees of U3A Pine Rivers Inc. It is to be distributed to committee members and volunteers during induction. It is available electronically and in hard copy at the Centre at Kallangur for any member to access.

1. Policy Statement

U3A Pine Rivers is very aware of the obligation it has to its members concerning their privacy.

We take the utmost care to protect any personal information i.e. home address, telephone, mobile numbers and email address given to U3A Pine Rivers Inc. by its members.

U3A Pine Rivers Inc. will not at any time divulge this private information to any third party or companies unless given permission by a member.

This personal information is restricted to a limited number of members of the Management Committee who require these details to keep our records up to date and for the purpose of distributing U3A Pine Rivers Inc. publications.

2. Relevant Legislation

2.1. Qld Associations Incorporation Act 1981

3. Procedures

Securing Your Personal information.

3.1. U3A Pine Rivers Inc. will take due care and precautions to prevent the loss, misuse or alteration of your personal information.

3.2. U3A Pine Rivers Inc will store all the information received from our members on its secure electronic system.

3.3. If you have any questions about this privacy statement, please contact us by Email: admin@U3Apinerivers.org.au

4. Complaints

4.1. Where a person believes they have been subject to treatment or conduct that is in breach of this Privacy Statement they may lodge a complaint with the Secretary of the association. The Secretary will inform the President immediately.

4.2. Any complaint of a breach of this Privacy Statement will be handled in accordance with U3A Pine Rivers' Dispute Resolution Policy.