

Hot Weather Policy



Final

Version: 1.0 Final	Approved by the Board on: 3 rd August 2026
Author: Policy Officer	Scheduled review date: 2029 (Every three years)
Last Revision: 03/08/2026	

1. POLICY PURPOSE

U3A Inner North Inc recognises that this Hot Weather Policy:

- 1.1 is an integral part of its Risk Management Policy and Medical Emergency & Incident Reporting Policy.
- 1.2 These policies seek to minimise risk throughout U3A Inner North operations and activities and to protect its members, tutors, volunteers, guests and visitors by providing a healthy, safe and risk-free environment wherever its activities are held.

This includes indoor and outdoor activities held in public or private places, including member/volunteer's homes.

- 1.2.1 For the purposes of this policy 'risk' is defined as the probability that an occasion or event will arise that presents a danger to its members, tutors, volunteers, guests and visitors.

2. POLICY PROCEDURE

2.1 Temperature Thresholds:

Activities may be cancelled at the discretion of the U3A Inner North tutor or group leader when the forecast maximum temperature reaches or exceeds the threshold of 38°Celsius or above depending on the nature of the activity (indoor vs. outdoor).

- 2.1.1. **Indoor Activities:** Classes and events held in suitably air-conditioned venues, such as Enfield Community Centre, may proceed as planned, though tutors may still modify activities to reduce intensity.

2.2 Forecast Source:

Decisions by tutors or group leaders are to be based on the forecast provided by the Bureau of Meteorology (BOM) at a 6.00pm on the preceding day for a designated location (e.g. Adelaide area). <https://www.bom.gov.au/sa/>

- 2.2.1. U3A Inner North activities held in areas prone to bushfires need to take into account the temperature, catastrophic or extreme fire danger ratings and warnings from the Country Fire Service (CFS) for the relevant district that may result in cancelling the activity e.g. Adelaide Hills. <https://www.cfs.sa.gov.au/warnings-restrictions/warnings/incidents-warnings/>

2.3. Communication:

To Members: U3A Inner North tutors and group leaders are responsible for informing their students about the specific policy and any cancellations. In the case of cancellation, tutors are to email their classes to inform them.

Tutors and group leaders should remind their class members about this policy at relevant times of the year.

To Tutors and Group Leaders: Through the U3A Inner North Board and its Tutor Handbook and training.

- 2.3.1 **Individual Responsibility:** U3A Inner North members are encouraged to be aware of weather conditions and take responsibility for their own well-being and safety, including proper hydration and appropriate clothing.

Members are encouraged to be proactive in checking forecasts and updates

Members are advised to check their emails before activities in hot weather.

3 RESPONSIBILITY

3.1. The U3A Inner North Inc Board is responsible for the implementation and review of this policy.

3.2. All U3A Inner North Inc members, volunteers and other personnel are responsible for adhering to this policy.

4. ATTACHMENTS (nil)